

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York held on October 3, 2024, at 9:00 a.m. at the office of the District.

Present: Robert J. McEvoy
 Richard P. Niznik
 Michael F. Rich, III
 Edward Dupre
 Karen Testa
 Donald Mackenzie, Esq.

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

Correspondence was received as follows:

Email dated October 1 from NSWCA regarding a training seminar to be held on Wednesday October 23, 2024, at Garden City Park Fire Dept. Topic of discussion will be the Roles and Policies of the Commissioners and Office Staff. Training seminar is open to all Commissioners, Superintendents, Business Managers, Office Staff and Lawyers.

Superintendent Dupre updated the Board on the AOP (OBWD2101) and the Locust Valley Emergency Interconnection (OBWD2151).

- >Eldor Contracting is preparing to install the switchgear at Plant #2 Shutter Lane. Test shutdown was performed last week.
- >Met with Eng. Rigos to review sampling results and discuss Lead & Copper protocol.
- >Will investigate leak near 275 South Street on Friday.
- >Diesel engine at Plant #2-2 Shutter Lane over heated while doing monthly test. Genserv was called to assess the problem.

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$33,628.26 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve bills to be paid.

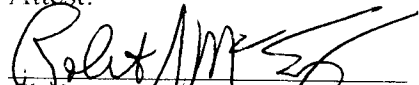
- >NYCLASS is 4.78% and Flushing Bank is 5.10%.
- >December 10, 2024, District election notices were sent to the Glen Cove/Oyster Bay Record Pilot to be published in the October 9, 2024, issue.
- >Presented to the Board Town of Oyster Bay claims for the H2M to be signed for payment through the bond issue for the AOP(OBWD2101).
- >Board met with an employee representative and after a brief negotiation the following salary structure for four years was proposed: Salary increase for the first two years of \$3,000 and \$2,500 for the remaining two years. Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to approve the four-year salary plan beginning January 1, 2025.

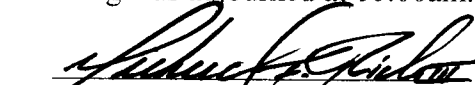
Atty. Mackenzie updated the Board on the outstanding T-Mobile & Verizon permits with the Inc. Village of Oyster Bay Cove.

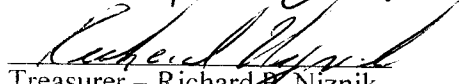
Minutes of the meeting continued – October 3, 2024

There being no further business the meeting was adjourned at 10:00am.

Attest:


Chairman – Robert J. McEvoy


Secretary – Michael Rich III


Treasurer – Richard P. Niznik

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York, held on October 10, 2024, at 9:00 a.m. at the office of the District.

Present: Robert J. McEvoy
Richard P. Niznik
Michael F. Rich, III
Edward Dupre
Karen Testa
Karl Dahlem (DAK Services)
Donald Mackenzie, Esq.
Dustin Rigos, P.E

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Charles Henning from Eldor Contracting appeared before the Board to discuss an issue with the switchgear cabinet delivered to Plant #2 Shutter Lane for the AOP(OBWD2101). The cabinet that was delivered is not to specifications. Eldor reached out to the manufacturer and is conferring with H2M to get the issue resolved as soon as possible.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

Correspondence was received as follows:

LIWC notice announcing the meeting will be held on Monday October 28, 2024, the Westbury Manor.

Letter dated October 7, from the Nassau County Dept. of Health stating they will be resuming the Publication of Nassau County Dept. of Health Annual Groundwater and Public Water Supply Facts Report and are requesting data from public water suppliers.

Superintendent Dupre received two quotes from Alessio Pipe & Construction to repair the leak at 275 South Street. Quotes are \$19,500, which is the best-case scenario and/or depending on how extensive the leak is worst case could be \$42,500.

>Received a price quote from Genserve in the amount of \$3,175.22 to repair diesel engine and replace water pump Plant #2-2 Shutter Lane.

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$37,751.03 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve bills to be paid.

>NYCLASS is 4.74% and Flushing Bank is 4.65%.

>December 10, 2024, District election notices posted on District website, admin. sign board sent to the Town of Oyster Bay to be posted on their website.

>Presented to the Board Town of Oyster Bay final claim for Grace Industries to be signed for payment through the bond issue for the Locust Valley Emergency Interconnection (OBWD2151).

>JKL Accounting is preparing the quarterly taxes statements.

>Bank statements and time sheets are ready for review.

Minutes of the meeting continued – October 10, 2024

Eng. Rigos stated the Lead & Copper inventory will be submitted to the New York State Department of Health today.

- >Discussed the Lead & Copper mailing list with Supt. Dupre and Office Manager Testa.
- >Well pump testing at Plant #6 Berry Hill Road to determine the influence between wells 6-1 & 6-2
- >Reviewed the recent water quality samples for well 6-2 and its usage.

Atty. Mackenzie updated the Board on the outstanding T-Mobile permits with the Inc. Village of Oyster Bay Cove.

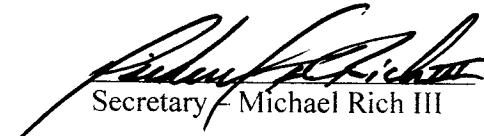
- >Discussed the procedure for public hearing and notification for water rate changes.


Karl Dahlem stated the Locust Valley Emergency Interconnection needs to be added to the interconnection list for the monthly reports.

There being no further business, the meeting was adjourned at 10:10am.

Attest:


Chairman – Robert J. McEvoy


Secretary – Michael Rich III


Treasurer – Richard P. Niznik

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York, held on October 17, 2024, at 9:00 a.m. at the office of the District.

Present: Robert J. McEvoy
 Richard P. Niznik
 Michael F. Rich, III
 Edward Dupre
 Karen Testa
 Donald Mackenzie, Esq.
 Dustin Rigos, P.E

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

Correspondence was received as follows:

NSWCA notice announcing the meeting will be held on Monday October 21, 2024, at Rialto's in Carle Place.

Superintendent Dupre reported he met H2M and Jim Antonelli from the Inc. Village of Oyster Bay Cove to do the final inspection at Plant #2 Shutter Lane for the AOP(OBWD2101).

- >Allessio Pipe & Construction fixed the leak at 275 South Street. The leak was an old service line no longer in use, turned off and capped.
- >Genserve repaired the diesel engine at Plant #2-2 Shutter Lane.
- >Foot valve and leaking elbow on the caustic pump at Plant #6-1 Berry Hill Road needs to be replaced.
- >Quarterly samples will be done next week.
- >AT&T completed work at Pant #5 Schoolhouse Place.
- >Discussed the proposed Mill Neck Extension.
- >Working on Lead & Copper mailing with Office Manager Testa and Eng. Rigos.

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$24,852.02 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve bills to be paid.

- >NYCLASS is 4.69% and Flushing Bank is 4.65%.
- >Discussed obtaining SCADA reports with Sher Edling.
- >Received FOIL request from 123 Backflow Testing and forwarded to Atty. Mackenzie for his review.

Eng. Rigos updated the Board on the final inspection at Plant #2 Shutter Lane for the AOP (OBWD2101).

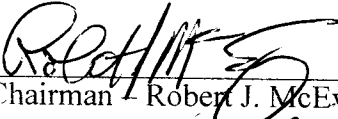
- >Eldor Contracting is still waiting for an answer from the manufacturer regarding the switchgear at Plant #2 Shutter Lane. Scheduling a meeting with manufacturer Power-Flo Technologies, Eldor Contracting and Supt. Dupre to discuss how to resolve the switchgear issue as soon as possible.
- >Obtaining quotes for new chlorinators.
- >Obtaining quotes for soil boring & survey for a proposed new GAC at Plant #6 Berry Hill Road.

Minutes of the meeting continued – October 17, 2024

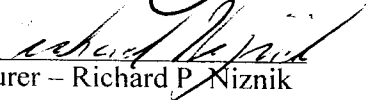
Atty. Mackenzie discussed the FOIL request from 123 Backflow Testing. Office Manager Testa will respond that the request was denied Pursuant to Public Officers Law, Article 6, section 87(2)(b) and 89 (2)(b)(iii) and (2)(c) as it constitutes an unwarranted invasion of personal privacy and demands lists of names and addresses which would be used for solicitation purposes.

There being no further business, the meeting was adjourned at 10:25am.

Attest:


Chairman – Robert J. McEvoy


Secretary – Michael Rich III


Treasurer – Richard P. Niznik

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York, held on October 24, 2024, at 9:00 a.m. at the office of the District.

Present: Robert J. McEvoy
 Richard P. Niznik
 Michael F. Rich, III
 Edward Dupre
 Karen Testa
 Karl Dahlem (DAK Services)
 Donald Mackenzie, Esq.
 Dustin Rigos, P.E

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

Correspondence was received as follows:

Received a bus lane ticket dated 9/20/2024 from NYC Dept. of Finance for a vehicle not belonging to the Oyster Bay Water District. Atty. Mckenzie will investigate and report back to the Board at the next meeting.

Letter dated October 15 from H2M enclosing three copies of the Bi-annual Inspection of Water Storage Facilities report. Supt. and Eng. Rigos will review.

Superintendent Dupre reported that H2M is reviewing the final punch list for the AOP(OBWD2101) at Plant#2 Shutter Lane.

- >Scheduling a date to do an annual inspection of the Locust Valley Emergency Interconnection. (OBWD2151).
- >Ipads for SCADA need to be updated. Eagle Control will send a quote.
- >Discussed the Bi-annual Inspection report with the Board.
- >Received a Change Order Request #6 in the amount of \$62,100 from Philip Ross Industries to purchase and install two chlorine tanks and pumps at Plant #2 Shutter Lane. After a brief discussion and the recommendation from Supt. Dupre, a motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to approve Change Order #6 and not to exceed \$62,100.
- >Bensin Contracting fixed caustic line leaks at Plant #6-1 Berry Hill Road.
- >Compliance Inspection for diesel tanks is scheduled for Friday, November 1st with Nassau County Dept. of Health.

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$33,579.22 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve bills to be paid.

- >NYCLASS is 4.68% and Flushing Bank is 4.65%.
- >Completing the mailing list for Lead & Copper Rule and will be sending letters to printer next week.

Minutes of the meeting continued – October 24, 2024

>Received invoice from Alessio Pipe & Construction in the amount of \$32,231.51 for the excavation of an old leaking service line not in use and road restoration at 275 South Street. After a brief discussion and the recommendation of Supt. Dupre, a motion was made and seconded, by authorization of the governing Board, to transfer from the Capital Reserve Fund #2 to the Valley Bank Operating account for an expenditure to finance the cost of construction, reconstruction, replacement or acquisition of water mains, tanks, land, buildings, including alterations, and all water related equipment, machinery, apparatus, or appurtenances in the amount of \$32,231.51 for the excavation and road restoration of the leaking service line at 275 South Street in accordance with the District's requirements contract.

Eng. Rigos updated the Board on the final inspection at Plant #2 Shutter Lane for the AOP (OBWD2101). Contacted James Antonelli from the Inc. Village of Oyster Bay Cove regarding the final inspection certification and is awaiting a response.

>Discussed the upcoming meeting with the Inc. Village of Mill Neck regarding the proposed extension.

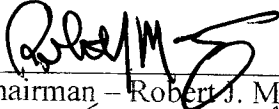
Atty. Mackenzie discussed the training seminar and his recommendations for adding to our policies and procedures. Will have a report at the next Board meeting.

>There has been no response to the FOIL request from 123 Backflow Testing since Office Manager Testa responded to their request.

Karl Dahlem discussed with Eng. Rigos the need to fill the holes in the dry riser at Plant #8 Berry Hill Road which exist due to cellular equipment being removed. Eng. Rigos stated the holes will be filled at the next inspection.

There being no further business, the meeting was adjourned at 10:30am.

Attest:


Chairman – Robert J. McEvoy


Treasurer – Richard P. Niznik


Secretary – Michael Rich III

OYSTER BAY WATER DISTRICT

MEMORANDUM:

TO: Board of Commissioners

DATE: October 31, 2024

RE: Notes of the presentation on October 30, 2024, at 7:00pm at the Town Hall Hearing Room located at 54 Avenue, Oyster Bay, NY 11771.

A presentation was given by Chairman McEvoy to Mayor Peter Quick and some residents of Mill Neck regarding a proposed District extension into the Inc. Village of Mill Neck. Also, in attendance were the Oyster Bay Water District Board of Commissioners, Superintendent Edward Dupre, Senior Water Plant Operator Douglas Flynn, Attorney Donald Mackenzie, Engineer Dustin Rigos and Office Manager Karen Testa.

After a discussion and questions from residents no final determinations were made at this time.

The presentation concluded at 8:45p.m.


Karen Testa – Office Manager

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York, held on October 31, 2024, at 9:00 a.m. at the office of the District.

Present: Robert J. McEvoy
Richard P. Niznik
Michael F. Rich, III
Edward Dupre
Karen Testa
Karl Dahlem (DAK Services)
Donald Mackenzie, Esq.
Dustin Rigos, P.E

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

No correspondence was received.

Superintendent Dupre reported the emergency interconnect inspections were completed with Locust Valley Water District and Jericho Water District.

- >Eagle Control updated the SCADA RTU units at each plant site.
- >Verizon will complete troubleshooting on Monday at Plant #5, Schoolhouse Place.
- >Progress meeting today with H2M regarding the AOP(OBWD2101) at Plant #2 Shutter Lane.
- >Received a quote for \$1,730 to perform the Annual Cathodic Protection Survey at Plant #6 Berry Hill Road and Plant #2 Shutter Lane.

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$61,734.65 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve bills to be paid.

- >NYCLASS is 4.68% and Flushing Bank is 4.65%.
- >Letters for Lead & Copper mailing have been sent to the printer.
- >Sexual Harassment training with Brendan Narell of Northside Consulting Group has been scheduled for December 6, 2024, at the District office for all employees.
- >After a brief discussion and recommendation of Office Manager Testa a motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to transfer the following funds in the amount of \$14,801.00 from contingency account to the following account numbers: 198040 Payroll-MCTMT, 831412 Insurance, 831404 Postage, 831411 Conferences, Meetings & Conventions 906807 Health Insurance, 834412 Uniforms, 834414 Small Tool & Equip., and 834406 Plant Supplies to cover the costs for the remainder of the year.
- >Presented to the Board Town of Oyster Bay claims for the H2M and Philip Ross Industries to be signed for payment through the bond issue for the AOP(OBWD2101).

Minutes of the meeting continued – October 31, 2024

Eng. Rigos will review the quote from Mesa regarding the Cathodic Protection Survey to make sure that all new revisions to the chemical bulk storage inspections are being met.

>Updated the Board on the Lead & Copper deadline dates.

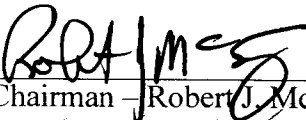
>Discussed the meeting with the Inc. Village of Mill Neck regarding the proposed extension.

Atty. Mackenzie will discuss District policies with Office Manager Testa before the reorganization meeting at the beginning of the new year.

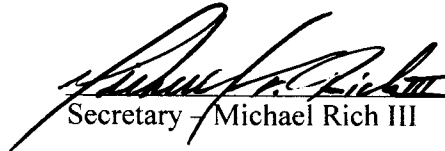
Karl Dahlem inquired with Eng. Rigos is there has been any notification from Nassau County regarding the replacement of the culvert pipe at Plant #2 Shutter Lane. Eng. Rigos stated there has been no response and will contact the county to see if there is any update.

There being no further business, the meeting was adjourned at 9:45am.

Attest:


Chairman – Robert J. McEvoy


Treasurer – Richard P. Niznik


Secretary – Michael Rich III