

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York, held on December 4, 2025, at 9:00 a.m. at the office of the District.

Present: Robert J. McEvoy
 Richard P. Niznik
 Michael F. Rich III
 Edward Dupre
 Karen Testa
 Donald Mackenzie, Esq.
 Karl Dahlem

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

Correspondence was received as follows:

LIWC notice announcing the meeting will be held on Wednesday December 17, 2025, at Westbury Manor.

Letter dated December 3 from Donald N. Mackenzie requesting his legal services be continued on the current terms and conditions for the calendar year 2026. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to renew Donald N. Mackenzie's agreement for legal services

Supt. Dupre reported the main breaker at Plant #2-1 Shutter Lane tripped out. H2M contacted Eldor Contracting to discuss rectifying the issue.

- >Received payment from T-Mobile for District personnel overtime for access to Plant #8 Berry Hill Road on November 13 at 10:30pm.
- >Bid opening for the District's Requirements Contract for Water Main Distribution System Repairs, Installations, and Permanent Pavement Restoration will be scheduled for Thursday, January 15, 2026.
- >Eng. Rigos is preparing the next round of Lead & Copper letters.
- >N.W Management completed the installation of the submersible static mixer at Plant #4 Mill River Road.

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$112,687.91 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Chairman McEvoy, and carried to approve bills to be paid.

- >NYCLASS is 3.82% and Flushing Bank is 3.80%.
- >Received election disc from Nassau County Board of Election.
- >Reviewed the DebtBook renewal contract. Will discuss with JKL Accounting Services and report at the next board meeting.
- >Presented to the Board Town of Oyster Bay claims for H2M to be signed for payment through the bond issue for the AOP(OBWD2101).
- >Received signed release form from Judy Reinhardt.

Minutes of the meeting continued – December 4, 2025

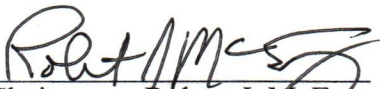
At 9:30am motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to enter executive session to discuss potential litigation.

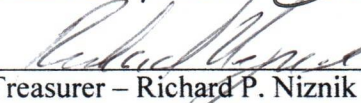
At 9:40am the regular meeting resumed, and the Board directed Atty. Mackenzie to respond accordingly.

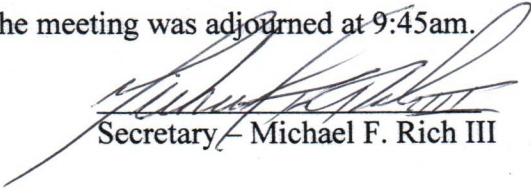
Karl Dahlem reported the auto dialer at Plant #4 Mill River Road needs to be replaced. Received a quote from Eagle Control in the amount of \$7,650.00 to replace. Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to accept the quote to replace the auto dialer.

There being no further business, the meeting was adjourned at 9:45am.

Attest:


Chairman – Robert J. McEvoy


Treasurer – Richard P. Niznik


Secretary – Michael F. Rich III

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York, held on December 11, 2025, at 9:00 a.m. at the office of the District.

Present: Robert J. McEvoy
Richard P. Niznik
Michael F. Rich III
Edward Dupre
Karen Testa
Donald Mackenzie, Esq.
Karl Dahlem
Dustin Rigos, P.E

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

Correspondence was received as follows:

LIWC notice announcing the meeting will be held on Wednesday, December 17, 2025, at Westbury Manor.

Letter dated December 4 from Nawrocki Smith enclosing the engagement letter for professional services for the year ended December 31, 2025. Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to extend the contract for Nawrocki Smith LLP to be the District's independent auditing firm for another year same terms as previous as authorized in the District's contract.

Email dated December 10 from H2M announcing a virtual & in-person public meeting and hearing to receive input on the issues of concern facing Long Island's Aquifer System. LICAP's 2025 State of the Aquifer report will also be discussed.

Copy of letter dated December 12 from Supt. Dupre to Legislator Samantha Goetz resubmitting the District's request for grant funding for a new vehicle.

Supt. Dupre reported Eldor Contracting in conjunction with H2M is assessing the issue with the main breaker at Plant #2-1 Shutter Lane.

- >Maccarone Plumbing & Heating repaired the leak at Plant #6A Berry Hill Road.
- >Met with unlimited IT Solutions to install remote SCADA security.
- >UCMR5 sampling was completed.
- >Completing routine sampling for the year 2025.
- >Setting up an account with Sprague Energy for the delivery of heating oil in accordance with the NYS OGS contract.
- >Will review the tank inspections with Eng. Rigos.

Minutes of the meeting continued – December 11, 2025

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$54,011.90 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve bills to be paid.

- >NYCLASS is 3.81% and Flushing Bank is 3.80%.
- >New credit card machine was installed in the administration office.
- >Bank Statements and Time Sheets are ready for review.
- >Informed the Board Renew Restoration will no longer be cleaning the administration office.
- >After a discussion with JKL Accounting Services regarding DebtBook and the recommendation of Office Manager Testa, motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to approve the three-year contract with DebtBook.
- >Congratulations to Commissioner Michael F. Rich III on his reelection for another three-year term beginning January 1, 2026. Official tally sheets and Oath of Office signed by Michael F. Rich III will be filed with Richard LaMarca, Town of Oyster Bay Town Clerk immediately following the meeting.

Eng. Rigos reported he is working with Eldor Contracting and Cummins to schedule a meeting to assess the leak in the fill port of the generator at Plant #2 Shutter Lane and setting up the preventive maintenance contract.

- >Philip Industries will be installing the trench drain for the AOP(OBWD2101) at Plant #2 Shutter Lane.
- >Lead & Copper notices have been completed to be sent to the printer.
- >Discussed the survey and rendering for the excess land adjacent to Plant #6 Berry Hill Road.
- >Received a request for water availability for Cold Spring Harbor Laboratories at 57 Sandy Hill Road. Eng. Rigos will review and respond.

Atty. Mackenzie discussed a new proposed license agreement for T-Mobile at Plant #5 Schoolhouse Place.

At 9:40am motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to enter executive session to discuss potential litigation.

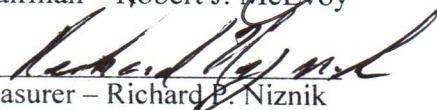
At 9:50am the regular meeting resumed, and the Board directed Atty. Mackenzie to respond accordingly.

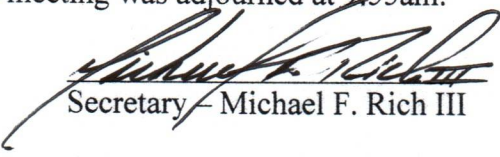
Karl Dahlem discussed winterizing of the hydrants and flushing in the spring.

There being no further business, the meeting was adjourned at 9:55am.

Attest:


Chairman – Robert J. McEvoy


Treasurer – Richard P. Niznik


Secretary – Michael F. Rich III

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York, held on December 18, 2025, at 9:00 a.m. at the office of the District.

Present: Robert J. McEvoy
Richard P. Niznik
Michael F. Rich III
Edward Dupre
Karen Testa
Donald Mackenzie, Esq.
Karl Dahlem
Dustin Rigos, P.E

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

Correspondence was received as follows:

Letter dated December 15 from the Office of the Comptroller, Town of Oyster Bay stating the information for GASB-75 is due no later than January 9, 2026, with a fee of \$1,775.00. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to participate in GASB-75 to comply with Governmental Standard Board Statement 75-Other Post-Employment Benefits for the year ending December 31, 2025.

Letter dated December 18 from H2M enclosing a proposed agreement to continue the Engineering Services Contract for another year. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to continue the service contract for another year with the same terms and conditions. Eng. Rigos submitted a formal contract for signature.

Supt. Dupre reported Philip Ross Industries is installing the new dehumidifier and repairing a caustic leak at Plant #2 Shutter Lane.

- >Duty person was called in on Sunday December 14 for snow removal.
- >Began winterizing hydrants.
- >Recommended replacing the leaking hydrant on Mill River Road at the beginning of the new year.
- >Superintendent Dupre presented to the Board Request for Proposals one-year extensions from Maccarone Plumbing for HVAC & Plumbing Services, Park Service at Sagamore for Auto and Denis O'Regan for Electric. All increases were below the maximum of six percent set forth in the previous requests. Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried the proposals for extension.
- >Installed new chlorine pump at Plant #6-2 Berry Hill Road.
- >Receiving a caustic delivery on December 19.

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$19,279.07 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve bills to be paid.

- >NYCLASS is 3.69% and Flushing Bank is 3.65%.

Minutes of the meeting continued – December 18, 2025

- >Notice to Bidders for the District's Requirements Contract for Water Main Distribution System Repairs, Installations, and Permanent Pavement Restoration was sent to the Glen Cove/Oyster Record Pilot to be published in the December 25 issue.
- >Oath of Office for Michel F. Rich III was filed with Richard LaMarca, Town of Oyster Bay, Town Clerk.
- >Received \$233.04 for scrap metal.
- >Received a check in the amount of \$1,175.00 from Auctions International for the sale of the 2009 surplus truck.
- >Received refund check in the amount of \$254.00 from Salerno Brokerage for the 2009 surplus truck.
- >Spoke with Tri-State Cleaning Services Inc to get a quote to clean the administration office.
- >Reviewed with the Board the 2026 Civil Service Job Classification Schedule and 2026 Salaries.
- >After a brief discussion and recommendation of Office Manager Testa a motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to transfer the following funds in the amount of \$14,800 from contingency account #962N00 with \$4,000 transferred to #831410 service contract account, \$1,000 transferred to #831403 office supplies account, \$500 transferred to #831408 dues & subscriptions account, \$8,500 to #831414 computer account and \$800 to #656000 payroll expense account.

Eng. Rigos reported the survey has been completed and finalizing the floor plan for the new proposed GAC at Plant #6 Berry Hill Road.

- >Prepared a letter to Cold Spring Harbor Laboratories at 57 Sandy Hill Road requesting further information regarding peak domestic demand for water for installation of a new service.

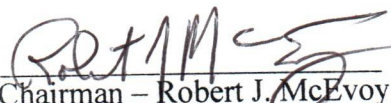
Atty. Mackenzie updated the Board on 1,4 Dioxane, proposed T-Mobile installation at Plant #5 Schoolhouse Place and the Dish Network lease.

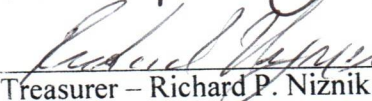
Karl Dahlem reported the lights at Plant #2-1 Shutter Lane have battery backup.

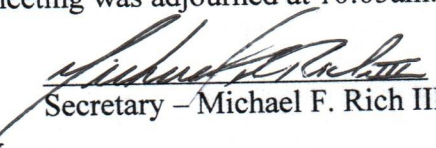
- >Reviewed UCMR5 sampling with Eng. Rigos.
- >Presented to the Board a letter dated December 16 from the Nassau County Health Department regarding the installation of backflow prevention devices.
- >Discussed with Eng. Rigos scheduling a pump test for Plant #6-1 & #6-2 Berry Hill Road.

There being no further business, the meeting was adjourned at 10:05am.

Attest:


Chairman – Robert J. McEvoy


Treasurer – Richard P. Niznik


Secretary – Michael F. Rich III

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York, held on December 26, 2025, at 9:00 a.m. at the office of the District.

Present: Robert J. McEvoy
Richard P. Niznik
Michael F. Rich III
Douglas Flynn
Lisa Natale
Donald Mackenzie, Esq.
Karl Dahlem

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

No correspondence was received.

In absence of Supt. Dupre, Senior Water Plant Operator Douglas Flynn reported they are still waiting on an update for the breaker at Plant #2 Shutter Lane and the fill port on the generator.

- >District is setting up an account with Spague for fuel oil.
- >Supt. Dupre and Senior Water Plant Operator Douglas Flynn met with the Shutter Lane Homeowners' Association to discuss the planting of hydrangeas along the right and left fence line at Plant #2 Shutter Lane. Board gave permission for the planting.
- >The leaking hydrant on Mill River Road has been put out of service.
- >16 Karen Court has a service line leak which cannot be located. The homeowner is going to hire a leak detection service to locate the leak.
- >Computer issues with the District Tahoe have been repaired.
- >Finalizing the inventory and capital assets for JKL Accounting.
- >Senior Water Plant Operator Douglas Flynn was called in to assist in shutting off the water at 123 South Street due to a fire.
- >District backflow testing will begin next week.
- >Senior Water Plant Operator Douglas Flynn will monitor the upcoming snowstorm and call in District personnel if needed.

Account Clerk Lisa Natale gave a weekly financial report. Bills in the amount of \$19,234.28 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve bills to be paid.

- >NYCLASS is 3.69% and Flushing Bank is 3.65%.
- >Contract bills were mailed out with the monthly billing.
- >Lead and Copper letters were mailed out this week.

Atty. Mackenzie updated the Board on T-Mobile installation at Plant #5 Schoolhouse Place and the Dish Network lease.

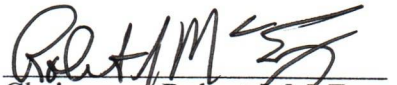
Minutes of the meeting continued – December 26, 2025


Karl Dahlem reported the District can piggyback off the Hicksville Water District's contract for Hydrogen Peroxide from USP Tech for \$3.70 a gallon.


>Updated the Board all sample testing has been completed for the year.

There being no further business, the meeting was adjourned at 9:30 am.

Attest:


Chairman – Robert J. McEvoy


Secretary – Michael F. Rich III


Treasurer – Richard P. Niznik